

25 February 1975

*Del. of Authority*  
*I-6*

MEMORANDUM FOR: D/DCI/NIO  
D/DCI/ICS  
General Counsel  
Inspector General  
Comptroller ✓

SUBJECT : Delegation of Authority under Freedom  
of Information Act and Executive Order  
11652

1. If you have redelegated the authority granted you by the DCI in paragraph 1 (a) of his memorandum of 6 February 1975, (copy attached), I would be grateful if you could send me a copy of the "redelegation" memorandum. As the FOIA coordinator for the DCI area, I am attempting to keep a central record of all FOI and EO 11652 actions. (A copy of a "delegation" memorandum is attached for guidance if you find it helpful.)

2. I would also appreciate receiving from you, copies of proposed responses to specific FOI requests forwarded directly to Chief, IRS in the future. This will be very helpful to me in my efforts to keep apprised of the status of FOI requests levied on DCI area components.

STAT



Administrative Officer, DCI

ATTS:

- a. DCI memorandum - 6 February 1975
- b. "Sample FOI Delegation of Authority" memorandum

(EXEMPTED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION)

*I-6*

1 FEB 1975

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science & Technology  
Deputy to the Director/NIO  
Deputy to the Director/IC  
Inspector General  
Legislative Counsel  
General Counsel  
Comptroller

SUBJECT : Delegation of Authority under Freedom of  
Information and Executive Order 11652

1. Effective this date, I hereby delegate authority for Agency action responsive to requests under the Freedom of Information Act, Executive Order 11652 and applicable regulations and policies, as follows:

(a) to each addressee, the authority to release documents and records and portions thereof and to deny or withhold documents and records;

(b) to each addressee, the authority to delegate to subordinates any authority delegated to him by subparagraph (a) of this memorandum;

(c) to the Deputy Director for Administration, the authority to delegate to senior Agency officials, including the Deputy Director for Administration, the authority to act on any appeal from any decision denying or withholding records and any other appeal arising from the Freedom of Information Act or the Executive Order.

2. The delegation of authority by subparagraph 1(a) of this memorandum shall cease as to any addressee to whom authority to act on appeals is delegated pursuant to subparagraph 1(c). No delegation of authority pursuant to subparagraph 1(c) shall terminate any delegation by subparagraph 1(b).

/s/ W. E. Colby

W. E. Colby  
Director

8 FEB 1975

8 FEB 1975

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Date

OGC:RHL:arr (5 Feb 75)

Original - returned to OGC

1 - Each Addressee

1 - DCI

1 - DDCI

✓1 - ER via Ex Secy